



## City and County of Swansea

### Notice of Meeting

You are invited to attend a Meeting of the

## People Policy Development Committee

**At:** Committee Room 3A - Guildhall, Swansea

**On:** Wednesday, 25 July 2018

**Time:** 4.00 pm

**Chair:** Councillor Ceri Evans

**Membership:**

Councillors: C Anderson, S J Gallagher, P R Hood-Williams, E T Kirchner, M B Lewis, S Pritchard, C Richards, M Sykes and G J Tanner

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### Agenda

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|----------|--|--------------|
| <b>1</b> | <b>Apologies for Absence.</b>  |              |
| <b>2</b> | <b>Disclosures of Personal &amp; Prejudicial Interests.</b><br><a href="http://www.swansea.gov.uk/disclosuresofinterests">www.swansea.gov.uk/disclosuresofinterests</a>  |              |
| <b>3</b> | <b>Minutes:</b><br>To approve & sign the Minutes of the previous meeting(s) as a correct record.   | <b>1 - 3</b> |
| <b>4</b> | <b>Adverse Childhood Experiences (ACE) - Understanding the Implications of ACE's for Citizens.</b> <ul style="list-style-type: none"><li>• Well-being – A Strategy Framework (Presentation);</li><li>• Feedback on ACE Support Hub – Shared Learning Event (Verbal).</li></ul> |              |
| <b>5</b> | <b>Work Plan 2018-2019.</b>  | <b>4</b>     |

**Next Meeting:** Wednesday, 15 August 2018 at 4.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

**Huw Evans**  
**Head of Democratic Services**  
**Thursday, 19 July 2018**

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**Contact: Democratic Services - (01792) 636923**

# Agenda Item 3



City and County of Swansea

## Minutes of the **People Policy Development Committee**

Committee Room 5 - Guildhall, Swansea

Wednesday, 20 June 2018 at 4.00 pm

**Present:** Councillor C R Evans (Chair) Presided

**Councillor(s)**  
C Anderson  
M B Lewis

**Councillor(s)**  
P R Hood-Williams  
S Pritchard

**Councillor(s)**  
E T Kirchner (Minute 8)

**Officer(s)**  
David Howes  
Allison Lowe  
Lisa Thomas

Chief Social Services Officer  
Democratic Services Officer  
Senior Lawyer

### **Also Present**

Councillor E J King, Cabinet Member for Children Services (Early Years)

### **Apologies for Absence**

Councillor(s): C Richards and G J Tanner

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## **5 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

## **6 Minutes:**

**Noted** the Minutes of the Safeguarding Policy Development & Delivery Committee held on 18 April 2018 and **Resolved** that the Minutes of the People Policy Development Committee held on 24 May 2018 be approved and signed as a correct record.

## **7 Terms of Reference. (For Information)**

The Chair outlined the Terms of Reference for the Committee 'for information'.

It was **noted** that the list of 5 Committees at the top of page 5 of the agenda pack should read People and not People Services.

## **8 Work Plan 2018-2019 (Discussion).**

The Chief Social Services Officer provided a powerpoint presentation that reported on preliminary discussions with the Chair, Vice Chair, Senior officers and Cabinet Members in relation to items for the Workplan for 2018-2019. There were three areas of interest on which the Committee may decide to focus the first year's activity on:

- Whether and how the Council could develop a policy to become an adverse childhood experiences (ACE) informed Council;
- A policy setting out best practice for engaging ward member support in the development of new Supported Living Arrangements;
- How the Council could improve transition between children and adult services through enhancing existing policies.

The Committee discussed each of the items in depth and agreed that these items should form the workplan for the 2018-2019 municipal year. Each of the items would need to be considered at several consecutive meetings due to the wide scope of the subjects chosen.

In addition, it was agreed that a lead member from the Committee would work with a nominated officer for each of the three subjects identified in order to undertake background / research work, etc.

The lead members were agreed as follows:

- Adverse Childhood Experiences (ACE) – Councillor Ceri Evans;
- Supported Living – Councillor Erika Kirchner;
- Transition – Councillor Sam Pritchard, shadowed by Councillor Cyril Anderson.

**Resolved that:**

- 1) The following items form the Workplan for 2018-2019:
  - a) Whether and how the Council could develop a policy to become an adverse childhood experiences (ACE) informed Council;
  - b) A policy setting out best practice for engaging ward member support in the development of new Supported Living Arrangements;
  - c) How the Council could improve transition between children and adult services through enhancing existing policies.
- 2) Adverse Childhood Experiences (ACE) be considered at the next meeting.

## **9 Date of Next Meeting.**

The Chair requested that the date of the next Committee meeting in July be moved as he and several other of the members of the committee were unable to attend due to prior commitments.

**Resolved** that the date of the next Committee meeting be re-scheduled to Wednesday, 25 July 2018 at 4 pm.

The meeting ended at 4.57 pm

**Chair**

# Agenda Item 5



## Report of the Chair

### People Policy Development Committee

### Work plan 2018-2019

Date of meeting	Agenda items and Format
20 June 2018	<b>Work Plan Discussion</b>
25 July 2018	<b>Adverse Childhood Experiences (ACE)</b> – Understanding the implications of ACE's for citizens.
15 August 2018	<b>Adverse Childhood Experiences (ACE)</b> – Benefits of being ACE informed Council and what would this entail doing.
19 September 2018	<b>Adverse Childhood Experiences (ACE)</b> – To what extent is the Council already ACE informed?
17 October 2018	<b>Transition</b> – How does transition currently work across the Health, Social Care and Education system, particularly focussing on citizen experience.
7 November 2018	<b>Transition</b> – Current plans to improve transition.
12 December 2018	<b>Transition</b> – Proposals to improve particularly focussing on voice and choice of citizens.
16 January 2019	<b>Supported Living</b> – What is Supported Living and how are new arrangements developed.
20 February 2019	<b>Supported Living</b> – Current arrangements to engage community including Ward Members.
29 March 2019	<b>Supported Living</b> – Current proposals to improve community engagement and Ward Members.
17 April 2019	